



**The Italian American Museum of Los Angeles seeks** qualified undergraduate or graduate students in the fields of History, Art History (or other Social Science), Liberal Arts, Urban Planning, Museum Studies and other relevant areas of study to serve as a **collections and exhibitions assistant.**

### **ABOUT THE ITALIAN AMERICAN MUSEUM OF LOS ANGELES (IAMLA)**

The Italian American Museum of Los Angeles is a 21<sup>st</sup> century interactive museum that documents the history and contributions of Italian Americans in multiethnic Southern California and the nation. Located in one of the oldest remaining buildings from Los Angeles' historic Little Italy, the IAMLA features exhibitions and a variety of cultural-educational programming.

### **ABOUT THE INTERNSHIP**

The internship will consist of working with the IAMLA's photographic, archival, and artifact collection. The collections assistant will work closely with the museum's executive director to accept new donations for the museum's collection, and catalog items previously accepted using a museum collections software program. The collections assistant will also be tasked with photographing and housing items in the collection, and will have the opportunity to support the creation of new exhibitions. The internship will take place at the museum's downtown Los Angeles offices. This internship is part-time and unpaid. Volunteer or course credit can be arranged. A minimum of five hours a week are required. Training in handling artifacts and use of the museum collections software will be provided.

### **QUALIFICATIONS OF APPLICANT:**

The project requires well-organized, highly reliable, motivated candidates who demonstrates initiative and a desire to conduct advanced research. While this position is non-paid, the intern/research assistant will gain valuable skills, experience, and knowledge of Los Angeles' diverse historical landscape and work experience in a museum environment. Applicants must be reliable and hard-working, have some research experience, and ideally, possess a 3.4 or better GPA. Social Science, history, art history, anthropology, and museum studies majors are preferred.

### **TO APPLY**

Please send a resume and cover letter to [info@italianhall.org](mailto:info@italianhall.org). Include Collections-Exhibition Assistant in the subject line. Please include two references, your availability, and your preferred number of hours per week.